



## SOUTHERN DIVISION – COMMUNICATIONS SECTION

Wednesday July 27, 2011  
Posada Royale Hotel/Best Western  
1775 Madera Road, Simi Valley, CA 93065

### MEETING MINUTES

1200 – 1230: **Lunch**

1230 : **Call to order and self introductions**

12 members in attendance

1235: **State 9-1-1 Update.**

Ryan Dulin unable to attend due to a conflict in meetings. Latest newsletter is available on the State website updates.

1235: **Officers Reports.**

Treasurer report provided by Treasurer Landstrom; copy provided to the Executive Board.

1240: **Executive Committee nominations and elections.**

Don Wise reported on the nominations received. One nomination received for Theresa Briscoe for the position of Secretary. Discussion followed related to the succession of the Board positions and that the Treasurer position should not be in the succession to move up. It is important moving forward that there be movement in the positions. All members were encouraged to consider running for office next election.

The Secretary position being the only position that received a nomination, the other Positions will remain in place per the current by-laws until the next election.

Motion was made by Treasurer Landstrom to accept the nomination of Theresa Briscoe for Secretary. Motion seconded by Don Wise. Call for vote by those members present. Majority vote in favor of Theresa Briscoe for Secretary. Theresa Briscoe to be notified by President Wilson.

(Theresa Briscoe not in attendance)

1300: **Update on standing committees.**

Update on the status of the proposed Dispatcher training manual presented by President Wilson. The manual has been approved and supported by CFCA to take to the State Fire Marshal's office. (SFMO)

President Wilson plans on meeting with SFMO representatives hopefully within the next two months to begin the process of adoption of the training material and certification by the SFMO.

Discussion ensued related to having the training and certification (once adopted by the SFMO) would it be required or optional for agencies. It was suggested that the training and

certification begin as optional and allow, through time, for it to become the industry standard. In time, the certification would be recognized as a requirement for hiring Fire Communications Dispatchers.

Chief LaTendresse, the Comm. Section liaison from the CFCA suggested that the training be available as an on-line training course that students could take to receive certification in line with the level one courses currently offered through the SFMO. Chief LaTendresse also cautioned about trying to have the training become a requirement or mandate, potential resistance with this approach.

All present agreed that the best approach is to get the curriculum approved first as a certification program with SFMO.

1320: ***Legislative Update.***

Chris Hinshaw, President of CALNENA provided updates on pending legislation AB1074 and AB 770

AB1074 with the modified language is no longer being opposed by CALNENA. This bill was introduced by Assemblyperson Fuentes regarding liability with vendors and the 9-1-1 system.

AB770 is still in the process. This bill would expand the overview of the State 9-1-1 office for training and recruitment and add two positions to the State 9-1-1 Advisory Board members. One position would be added from POST and one from the SFMO. This bill is being opposed [by CALNENA] unless amended to make 9-1-1 standards recommended instead of required and a clear statement that SETNA funds will not be used for recruitment and training.

1345: ***Review of By-laws and proposed amendments:***

Treasurer Landstrom provided information on proposed amendments to the association's by-laws. Discussion followed. Treasurer Landstrom to provide a copy of the by-laws including the draft amendments to Don Wise so they can be posted on the CFCA website for members to review. Voting to adopt any/all of the proposed amendments to be held at the September CFCA-SDCS meeting in Riverside.

1355: ***BREAK***

1405: ***Action Item: Vote on proposal for travel reimbursement for Executive Committee members.***

Treasurer Landstrom provided information on potential costs if this amendment was adopted into the by-laws with a suggestion to table the amendment until membership was increased.

Discussion ensued.

Suggestion by Chris Hinshaw to possibly include language in the draft by-law changes with caveats related to the status of the association account balance whereby travel would be reimbursed if the account held a specified balance or higher (TBD) or membership was up to a specified number (TBD), and that travel reimbursement would cease if the account dropped below a specified balance (TBD)

Treasurer Landstrom also suggested language that would provide a \$200.00 expense account for the Treasurer and Secretary positions to draft language in the by-laws for miscellaneous expenditures; such as supplies.

1415: ***Recruitment/Retention/Economic Climate Discussion***

Open discussion by all present related to topic.

1430: ***Roundtable***

Members discussed the status of their centers, ongoing projects, etc.

1500: ***Meeting adjourned***

**California Fire Chief's Association, Southern Division – Communications Section Officers:**

**EXECUTIVE COMMITTEE:**

**Leslie Wilson**  
*President*

**Anna Tellez**  
*Vice President*

**Theresa Briscoe**  
*Secretary*

**John Landstrom**  
*Treasurer*

**REGIONAL REPRESENTATIVES:**

**Don Wise**  
*Los Angeles*

**Brian Acosta**  
**Darryl Polk**  
*San Bernardino*

**Theresa Briscoe**  
*Riverside*

**Michael Orozco**  
**Michael Dickerson**  
*Ventura County*

**Chip Yarborough**  
*San Diego County*